

# STANDING ORDER FORM



Freepost RTKC-HSZU-HCTS  
Halton Haven Hospice  
Barnfield Avenue  
Murdishaw  
Runcorn  
WA7 6EP

**PLEASE DO NOT SEND THIS FORM TO YOUR BANK**

**To set up a regular standing order donation to Halton Haven Hospice, please complete this form and return to the Freepost address to the right**

### Your details

Title \_\_\_\_\_ Forename \_\_\_\_\_ Surname \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_  
Phone \_\_\_\_\_ Email \_\_\_\_\_

### Your donation

I would like to make a regular gift via Standing Order of £ \_\_\_\_\_ monthly  
Please debit the above amount from my account on or around the **1<sup>st</sup> / 5<sup>th</sup> / 15<sup>th</sup> / 28<sup>th</sup>** (please delete as applicable)  
commencing on DD/MM/YYYY (date)

### Instruction to your bank or building society

Name, branch and full address of bank / building society \_\_\_\_\_  
\_\_\_\_\_  
Name of account holder \_\_\_\_\_  
Account number \_\_\_\_\_ Sort code \_\_\_\_\_

Please pay the above stated monthly sum into the account of Halton Haven Hospice, Lloyds, Runcorn, WA7 1AF (account number 06134338, sort code 30-93-83)

### Gift Aid declaration



If you are a taxpayer you can increase the value of your donation by enabling us to reclaim tax via this Gift Aid Declaration.

I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each year (6 April to 5 April) that is at least equal to the amount of tax that all the charities or Community Amateur Sports Clubs (CASCs) that I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand the charity will reclaim 25p of tax on every £1 that I give on or after 6 April 2008.

I want the charity to treat these monthly donations as Gift Aid donations (please tick)

Please notify us if you want to cancel this declaration, change your name or home address, or no longer pay sufficient tax on your income and/or capital gains.

Signed \_\_\_\_\_ Date \_\_\_\_\_